

JACQUELINE DULEBA

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WORK EXPERIENCE

WEB MASTER

8/2007 - Present: NUGROOVE MUSIC LLC - CHICAGO, IL

I created the website for NuGroove Music LLC, Smooth Jazz Record label and also do maintenance on a freelance basis. Website features include but are not limited to streaming music and video, flash banners, Illustrator designs and general news and information about NuGroove world class Smooth Jazz recording artists.

website: <http://www.thenugroove.com>

PROMOTER & GRAPHIC/WEB DESIGN

11/2007 - 11/2008: ROCKER DOGS - LOMBARD, IL

I managed an ALL AGES venue on the weekends featuring live music ranging from Classic Rock, Metal, Punk and Pop. I handled booking, promotion, Graphic Design along with video production, sound and stage. Graphic Design work includes the Rocker Dog Logo, Band Flyers, Illinois Entertainer Ads, Myspace and Web Design.

website: <http://www.myspace.com/rockerdogsmusic>

GRAPHIC/WEB DESIGN & ONSITE PROMOTION

**6/2005 - 6/2007: THE ALL STAR SMOOTH JAZZ CRUISE
- ROLLING MEADOWS, IL**

Graphic Design responsibilities included but were not limited to postcards, brochures, flyers, Contempo Magazine, Web Design, Email marketing campaigns, artist trading cards, Swag/Merchandise, t-shirts, and newsletters. I also toured the country extensively following the Smooth Jazz musicians participating in our cruise to multiple venues where the artists performed to promote the cruise during the show and during autograph sessions. I promoted Smooth Jazz Artists including Brian Culbertson, George Benson, Rick Braun, Mindi Abair, Al Jarreau, Boney James, Nick Colionne, Gerald Albright, Michael Lington and many more.

website: <http://www.allstarcruise.com>

P.O.P. GRAPHIC ARTIST

1/1998 - 1/2005: WICKES FURNITURE - WHEELING, IL

I was responsible for Point Of Purchase advertisements displayed in Wickes Furniture's 40 plus stores. My primary responsibility was in-house production including wide format signs, banners, table top "room page" signs, price tags, human resources and other interoffice materials, power point presentations, newsletters and informational brochures. I was responsible for designing, producing and shipping time sensitive materials to all Wickes Furniture locations. I also maintained the intranet site.

EDUCATION

WEB DESIGN CERTIFICATE

**8/2000 - 5/2002: WILLIAM RAINEY HARPER COLLEGE
- PALATINE, IL**

- CERTIFIED WITH HONORS
- EXTRACURRICULAR: ACTING 1 & 2, STAGE CRAFT

BFA IN FASHION DESIGN

1/1994 - 5/1998: ILLINOIS INSTITUTE OF ART - CHICAGO, IL

- GRADUATED WITH HONORS
- WON AWARD FOR "BEST OUTERWEAR"

SKILLS

ACTION SCRIPT

ADOBE ACROBAT

ADOBE ILLUSTRATOR

ADOBE PHOTOSHOP/IMAGE READY

DREAMWEAVER

FIREWORKS

FLASH

HTML

MICROSOFT EXCEL

MICROSOFT FRONTPAGE

MICROSOFT POWER POINT

MICROSOFT WORD

QUARK XPRESS

ROXIO CREATOR 2009 (VIDEO EDITING SOFTWARE)

VIDEONICS VIDEO MIXER

My professional profile can be viewed at:
<http://www.linkedin.com/in/jacquelineduleba>